

**NAME \_\_\_\_\_**  
**2024 Returning Employee Application**

**Date I Can Start Working:** \_\_\_\_\_

**Last Day I Can Work:** \_\_\_\_\_  
(approximation ok if you don't know when your college starts)

**YES / NO Statements**

1. [YES / NO] Lake Kandle will be my only job this summer.

If you answered NO to #1:

1A. [YES / NO] Lake Kandle will be my primary focus although I have another job. I will be available to work most shifts any given week.

1B. [YES / NO] My other job(s) will be the priority this summer, but I would still like to work every so often.

If you answered "yes" to 1B, please describe your ideal work commitment schedule:

2. [YES / NO] I will be available to work the majority of the shifts Memorial Day Weekend.

3. [YES / NO] I will be available to work the majority of the shifts July 4th Weekend.

4. [YES / NO] I will be available to work the majority of the shifts Labor Day Weekend.

If you answered "no" to a statement 2-4, please indicate why:

5. [YES / NO] I will be prepared to work my first lifeguarding shift with all required lifeguard certifications. *Concessions/ Snack Bar Employees skip to #7*

6. [YES / NO] Lake Kandle will be hosting staff recertifications May 19-21. My certification will expire before the end of the summer season and I plan to attend and pay for all necessary trainings when course recertification details are finalized.

7. [YES / NO] Lake Kandle is a summer vacation recreational facility that is centered around a safe, wholesome family experience. I understand that shifts are a shared responsibility that require me to be available to work when people on vacation or are off work can use the facilities. I have an expectation to be scheduled mornings, afternoons, nights, any day of the week, but definitely weekends and holidays. I will do my utmost to bring a positive attitude and maintain Lake Kandle's safe, wholesome atmosphere.

**RETURN THIS FORM TO [WJKANDLE4@GMAIL.COM](mailto:WJKANDLE4@GMAIL.COM) BY MAY 1ST.**

IF YOU DO NOT HAVE A SCANNER, A CLEAR SMART PHONE PICTURE ATTACHMENT WILL SUFFICE.  
ADDITIONAL COMMENTS OR EXPANDED ANSWERS CAN BE INCLUDED IN EMAIL. SEE REVERSE SIDE FOR JOB DESCRIPTIONS.

INITIAL \_\_\_\_\_

DATE \_\_\_\_\_

## PAY RATE SCALE 2024

Years Worked Snack Bar	Rate/HR- SB	Years Worked Lifeguard	Rate/HR- LG
2nd Year SB	\$15.25	2nd Year LG	\$15.50
3rd Year SB	\$15.30	3rd Year LG	\$15.55
4th Year SB	\$15.35	4th Year LG	\$15.60
5th Year SB	\$15.40	5th Year LG	\$15.65

### LIFEGUARD JOB DESCRIPTION:

**Primary Duty:**

Lifeguards monitor lake and pool swimming areas, enforcing Lake Kandle’s rules and rescuing distressed swimmers.

**Auxiliary Duties:**

Lifeguards also may be asked to check members in at the gate and perform custodial duties.

Lifeguards conduct safety inspections and report directly to office staff.

Lifeguards report injuries, incidents, and hazards to office staff.

**Certifications Needed:**

Current Lifeguard Certification recognized by New Jersey Bathing Code with first aid, cpr, and aed.

Current Waterfront Certification recognized by New Jersey Bathing Code.

**Skills Needed:**

Ability to routinely lift objects over 50lbs.

Continuously swim 400 feet and be able to tread water for 10 minutes.

Ability to use lifeguard rescue equipment on adults, children, and infants.

Lifeguards must be able to read and adhere to Lake Kandle’s employee manual, posted signage, and cleaning labels.

**Work Environment:**

Most lifeguard duties are outside in the summer outdoor elements. Suntan lotion is provided complimentary and is highly encouraged to be applied multiple times a day. Custodial work takes place outdoor and also inside restrooms. Proper personal protective equipment must be worn when performing custodial duties.

Employees understand that work at Lake Kandle takes place in a natural outdoor setting where the ground can be inconsistent and not level. Surfaces frequently become wet and sandy, which can make them slippery.

Pollen and other outdoor allergens/ irritants are likely to be encountered in this environment, as well as fumes from vehicles, maintenance equipment, and cleaning agents.

**Supervisor/ Reports to:**

Lifeguards report to Jace Kandle but if he is not immediately accessible, please report to Rebecca Snodgrass, Steve Skinner, Jay Kandle, Eileen Kandle, or any adult staff member in an urgent situation.

### SNACK BAR/ CONCESSIONS JOB DESCRIPTION:

**Duties:**

Prepare and serve food, snacks, and beverages to Lake Kandle patrons in accordance with NJ Health Code.

Processing orders and payments at the cash register.

Routinely cleans, sanitizes, and organizes food service area during downtimes and during opening and closing times.

Stocks Snack Bar supplies and stores food properly in accordance with NJ Health Code.

**Skills Needed:**

Ability to routinely lift and transport objects over 50lbs.

Understanding of basic math and US currency.

How to cook hot dogs, cheeseburgers, cheesesteaks, and other small grill items. Must understand how to safely cook with a deep fryer.

Make milkshakes and all other items on Lake Kandle menu.

Read and adhere to employee manual, all posted signage, and instructions.

**Work Environment:**

During the summer, the snack bar can be a hot environment. The Snack Bar grill and appliances give off significant heat.

Workers will be exposed to heat, odors, and allergens. Preparing/ cooking food may have associated fumes and odors.

Burn hazards are present with the grill, deep fryer, and in all cooking areas. Food items that are served hot can cause burns.

Employees will work with and hand-wash sharp objects such as knives, scissors, kitchen utensils, and box openers.

Surfaces become slippery when wet or when beach sand has been tracked into the eating or working areas. Proper shoes and personal protective equipment should be properly worn while working.

**Supervisor/ Reports to:**

Snack Bar Employees report to Eileen Kandle or other designated adult managers.

INITIAL\_\_\_\_\_

DATE\_\_\_\_\_